

Guidelines for Students registered for March/April 2020 for appearing for Sem5 examination (MCQ pattern)

GENERAL INSTRUCTIONS

- As per the circular No Exam /DBOEE/ICC/2020-21-02, the University has adopted the format of Multiple choice questions (MCQ) for the external examination of final year/semester students and their backlog examinations for the academic year 2019-20.
- The MCQ examination will be held online from students home from **28.9.20** for Bhavan's college students..The timetable for the same exam is put up on the college website. Thus NO student should visit the college for this examination
- The paper for the Sem 5 backlog students will be drawn from the complete syllabi and questions will cover all the units of the syllabi with proper weightage given for each unit
- The paper will comprise of 40 MCQ and will be of 1 hour duration and will not have any facility of revaluation .
- It will carry maximum marks of 50 and will have 30 questions of 1 mark and 10 questions of 2 marks . All questions will be mandatory and there will not be any edit facility after the submit button is clicked
- Each MCQ will consist of a definite question statement and a list of four suggested solution options of which only one will be the correct answer
- All information wrt to timetable, seat nos , helpline , date of commencement etc are put up on College website and students are requested to visit the same routinely to get the latest update
- Students are requested to take the examination as per the timetable schedule prescribed by the college and make all the requisite arrangements for appearing for the online examination
- **Kindly make arrangements to have the following during the exam period**
 - **Smartphone/Laptop/Tablet/Desktop with camera facility**
 - **internet connectivity with Proper band width**

- **knowledge about your University PRN , Seat No, Subject code of the paper , paper title**
- Challenged Students can avail of all necessary facilities as specified by University ordinance(extra 20 mins, use of a writer after informing the concerned college authorities). You have to make arrangement for a writer
- Students should use the facilities of a dedicated telephonic helpline set up per faculty to solve the queries of the students
- A sample format of the MCQ/subject for students understanding will be put up on the website latest by **22.9.20**
- A mock test for the students will be conducted by each dept for the benefit of the students on **25.9.20** .The Mock test will be provided just once per student on any one paper. Sample questions will be within the range of 20 to 25 MCQ on a typical paper. ie one per subject.

DURING THE EXAMINATION

- The students will receive on their registered mobile number, a link through which they will be able to enter their virtual Google classroom. **Kindly note sharing of this link will be considered as an UNFAIR MEANS PRACTICE and will merit punishment as per Univ Ordinance 0.5050**
- The student is requested to log in 10 mins before the scheduled time using their e mail id that helps to identify themselves in the classroom.
- The student is requested to give their exam in a quiet preferably a separate room devoid of all other personnel's and activity.
- At all times the student is requested to keep their camera on and must be visible in the camera
- At the allotted time slot the question paper will be activated to open .The student can use mobile , laptop or desktop for attempting the exam
- The student will confirm the subject name , subject code on the question paper and then initiate to attempt the questions
- The student will have to attempt all questions failing which the form cannot be submitted
- **Students will be proctored during the exam. Thus during this exam there will be**

- **locking of the application screen**
- **face detection**
- **Noise detection**
- **Each student will have different MCQ within their paper thus refrain from talking amongst yourself. Additionally the order/sequence of display of questions and the options can also be randomised such that the order in which the question appears for each student will be different**
- **Students are hereby informed that any attempt to talk or keep books/chits near their exam area will be considered as unfair means and will be very strictly dealt with as per the University ordinance**
- Students are requested to keep a note of the time as after the stipulated time no answer papers can be submitted .
- Please see that the paper is submitted well within the time of 1 hr by clicking on the submit button. Once submitted no editing is possible
- In case of connectivity disruption during the exam ,the candidate is requested to contact the helpline immediately

PRINCIPAL