



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	BHARATIYA VIDYA BHAVAN'S M.M.COLLEGE OF ARTS, N.M.INSTITUTE OF SCIENCE, H.R.J.COLLEGE OF COMMERCE (BHAVAN'S COLLEGE)
Name of the head of the Institution	Dr.Zarine Bhatena
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02226256451
Mobile no.	9821364879
Registered Email	bhavanscollegeandheri@gmail.com
Alternate Email	zarine_bhatena@rediffmail.com
Address	Bhavan's College, J.P. Road, Munshi Nagar, Andheri(W)
City/Town	Mumbai
State/UT	Maharashtra

Pincode	400058																								
2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Urban																								
Financial Status	central																								
Name of the IQAC co-ordinator/Director	Dr. Ujjvala Phatak																								
Phone no/Alternate Phone no.	02226256452																								
Mobile no.	8087911376																								
Registered Email	bhavanscollegeandheri@gmail.com																								
Alternate Email	bhavansaqr1819@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	http://bhavans.ac.in/wp-content/uploads/2014/09/AQAR_2017-18.pdf.pdf																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	http://bhavans.ac.in/																								
5. Accreditation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B++</td> <td>82</td> <td>2004</td> <td>03-May-2004</td> <td>02-May-2009</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.02</td> <td>2015</td> <td>01-May-2015</td> <td>30-Apr-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	B++	82	2004	03-May-2004	02-May-2009	2	A	3.02	2015	01-May-2015	30-Apr-2020
Cycle	Grade	CGPA	Year of Accreditation	Validity																					
				Period From	Period To																				
1	B++	82	2004	03-May-2004	02-May-2009																				
2	A	3.02	2015	01-May-2015	30-Apr-2020																				
6. Date of Establishment of IQAC			01-Jul-2002																						
7. Internal Quality Assurance System																									
Quality initiatives by IQAC during the year for promoting quality culture																									

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Workshop on Basic MS-Excel and Advanced MS-Excel	23-Mar-2019 1	35
Student Satisfaction Survey	18-Dec-2019 4	656
Internal Academic Audit	30-Jul-2019 30	23
View File		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	UGC	UGC	2018 365	915000
Faculty	BCUD	University of Mumbai	2018 365	45000
Faculty	BCUD	University of Mumbai	2018 365	25000
Faculty	BCUD	University of Mumbai	2018 365	45000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

9

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Centralized system of faculty feedback evaluation was implemented in a transparent manner. Based on the data collected, the IQAC provided the quantitative qualitative report to the departments for further action . Following

this the heads of the department submitted remedial plan and action taken report to the IQAC committee. 2. A workshop on Basic and Advanced excel was conducted under the aegis of the IQAC on 23rd March 2019. 3. As a step towards paperless office the data collection for filling up the AQAR for the academic year 201819 was done using Google Forms. This helped immensely while collating and organizing information according to the various criteria.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Organize Alumni Meet	An Alumni meeting was organized on 27/07/19 at 3.00 pm
Organize a workshop on basic and Advanced Excel.	A workshop on basic and advanced excel was conducted on 23/03/2018 was attended by approximately 35 staff members.
Initiate steps towards going paperless	The data Collection for filling up of the AQAR for the academic year 1819 was done with the help of Google Forms. This helped immensely in organizing and collating data for filling up of various criterion.
Igniting Minds an initiative by the college where students get to a forum to discuss, learn and voice their opinions on various issues was organized.	These are responses taken from students on issues of education, economics and social relevance.
Student Mentoring	The slow and advanced learners are assisted to handle stress on academic and nonacademic aspects and help improve their academic scores.

[View File](#)

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Chairman,Governing Council	20-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2019
Date of Submission	28-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	For the year 201819, the vendors DigitalEdu and Fintech managed student admissions and attendance record of the students. Currently the admission, attendance, conduct of exams and grade card printing are managed by MasterSoft ERP system.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institute is affiliated to University of Mumbai, hence each Program has a syllabus designed by BOS of each subject of the University of Mumbai. The Office of the Principal declares the academic calendar to enable the departments to draw their curricular and extra-curricular activities. The department implements the curriculum or syllabi and monitors its effective execution by taking the following initiatives:

- The Department prepares the time-table subject/ course-wise and faculty wise and informs concerned members as per their expertise in the domains of the course.
- The faculty plans their teaching activities in accordance with the program outcomes, program specific outcomes and course outcomes, so that syllabi are completed within the time frame and teaching-learning is effectively achieved.
- The time-table and allocation of the topics subject/ course-wise is submitted to the Principal.
- Extra lectures are conducted if required to maintain the pace of delivery of curriculum by making arrangements for the same.
- For the students at the first year of their graduate program, an Orientation program clearly explains the course requirements, exam pattern, attendance, scholarships, avoidance of unfair means, anti-ragging rules & regulations, student insurance (Yuva Raksha) etc.
- For Science programs, planning for practicals of each semester is drawn in advance, requirements are checked in stock and ordered if need be.
- Departmental meetings are held to review the progress of syllabi, to discuss curriculum and evaluation related issues & minutes are prepared for record.
- Students are motivated to join SWAYAM courses. Students' mobile phones are used to log onto SWAYAM portal and register themselves. LMS and Google classroom is used to deliver notes to the students and other practical assignments.
- Maintaining regular class wise and teacher wise attendance records of the students. Efforts are taken by most departments to engage lectures when the concerned teacher is on leave with prior notice or last-minute notice.
- Mentoring - All full time faculties were allocated class wise students for the purpose of mentoring, where one on one discussion with students was conducted for handling any of their queries or grievances as well as guiding them in how to study and manage the stress therein.
- Interactive parent teacher meetings at the end of each term, addresses the students' problems, with respect to attendance and attempts to bridge the gap of teaching-learning.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Python for TYBSc (Statistics)	16/06/2018	19
Basic R for SYBSc(Statistics)	16/07/2018	19
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zytex Biotech Pvt. Ltd.	2
BSc	Bhavans Research Center	6
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Since the college is affiliated to the University of Mumbai, the college follows the syllabus recommended by the BOS of various subjects of the University of Mumbai. Nevertheless some of the faculty members are members of the BOS of their subjects and have made significant contributions in framing syllabi of various courses in their programmes. Exit feedback from graduating students gives an insight about the curriculum.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Chemistry	10	10	10
MSc	Zoology	10	10	10
MSc	Botany	10	10	10
MSc	Biodiverisity	20	20	20
BCom	Accountancy	480	317	316
BA	English	32	32	32
BA	History	48	48	48
BA	Economics	46	46	46
BA	Marathi	10	9	9
BA	Hindi	19	19	19
BA	Philosophy	16	16	16
BA	Psychology	36	36	36
BA	Political Science	16	15	15
BMS	Management Studies	120	120	120
BA	Mass Media	120	120	112
BSc	Mathematics	19	19	19
BSc	Physics	22	22	22
BSc	Botany	26	26	26
BSc	Zoology	37	37	37
BSc	Statistics	52	52	52
BSc	Microbiology	36	35	35
BSc	Chemistry	112	112	112
BSc	Biotechnology	30	30	30
BSc	Computer Science	60	60	42
BSc	Information Technology	60	60	48
MSc	Microbiology	10	10	10
MSc	Physics	10	10	10

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2792	97	89	0	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
107	74	401	19	0	59

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The degree College teachers under the flagship of Student –mentoring committee has allocated all the degree college students for being mentored by able faculty members in the Arts, Commerce Science. The teacher mentor is in contact with the student mentees and collects information about difficulties they are facing and their academic track record. The students from a vernacular medium are helped to understand the subject matter in their respective regional languages by the mentoring/subject teacher. The mentor teacher provide guidance regarding careers, competitive exams, future plans, boosts the mentees confidence, give a hearing to their personal concerns and attend to the students individually when required. The needs of the Slow and the Advanced learners are addressed.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2792	107	26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
91	52	39	12	29

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Ajay Kamble	Associate Professor	State level Krantiba Jyotiba Phule Aadarsh Shikshak Puraskar
2018	Dr. Nirmala Pawar	Assistant Professor	Dr Radhakrishnan Memorial Award by International Human

			Rights Association
2018	Dr. Zarine Bhathena	Professor	Best Teacher Award from Mumbai University in 2018.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	12300001	2	13/05/2019	12/06/2019
BCom	22300001	2	13/05/2019	12/06/2019
BSc	42300001	2	13/05/2019	12/06/2019
BA	12300001	4	04/05/2019	02/06/2019
BCom	22300001	4	03/05/2019	02/06/2019
BSc	42300001	4	03/05/2019	02/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to the University of Mumbai and hence adheres to the University Syllabus, however the institution favors teaching learning through periodic tests, assignments, quizzes, presentations etc. In the Self Financing Courses (SFC) conduct continuous Internal Evaluation as defined in their curriculum laid by the University of Mumbai. The Computer Science Department, as an evaluation reform, conducts online Internal Examination using Google forms.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar comes from the Office of the Principal. It defines the tentative dates of the Semester Exams (theory and practical). The final dates for various examinations are later displayed on Student notice boards. The student handbook (Infomate 201819) provides the following:

- Provisions for Additional Internal Examination.
- The grade score for various internal/external examinations under the Credit Based Evaluation System, are apprised to the students.
- The different degree programs under CBCS and calculation of SGPA for each semester examination is provided to the students.
- The conversion of marks of noncredit system to CBCS can be determined from www.mu.ac.in.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://bhavans.ac.in/?page_id=11592

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the	Number of students passed in final year	Pass Percentage

			final year examination	examination	
IS00145	BSc	Physics	22	13	59.09
IS00145	BSc	Botany	26	25	96
IS00145	BSc	Zoology	36	33	90
IS00145	BSc	Microbiology	29	23	79
IS00145	BSc	Chemistry	113	89	72
IS00145	BSc	Mathematics	19	7	37
IS00145	BSc	Statistics	52	31	59
IS00145	BSc	Biotechnology	30	29	96.67
IS00145	BSc	Computer Science	44	34	77
IS00145	BSc	Information Technology	48	39	81.25
IS00145	MSc	Physics	10	8	80
IS01121	MSc	Chemistry	10	7	70
IS01121	MSc	Zoology	10	10	100
IS01121	MSc	Botany	10	10	100
IS01121	MSc	Biodiversity	10	10	100
IS01121	MSc	Microbiology	10	10	100
IS01121	BCom	Advanced Accountancy	375	300	80
3A00145	BA	English	100	90	90
3A00145	BA	History	16	16	100
3A00145	BA	Economics	28	17	60
3A00145	BA	Marathi	9	7	78
3A00145	BA	Hindi	19	18	94.73
3A00145	BA	Philosophy	16	16	100
3A00145	BA	Psychology	33	24	72.74
3A00145	BA	Political Science	14	9	64
IC00145	BMS	Management Studies	131	92	70.22
3A00145IS0	BA	Mass Media	112	88	79
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://bhavans.ac.in/wp-content/uploads/2014/04/Student-Satisfaction-Survey-UPLOADED.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	BCUD MUMbai University	0.25	1
Minor Projects	365	BCUD Mumbai	0.45	1
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
MICROBIOLOGY	4

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	CHEMISTRY	3	0.84
International	MICROBIOLOGY	4	2.94
International	BMS	2	0.0
International	HINDI	1	0.0
International	CHEMISTRY	1	0.0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
COMMERCE	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	18	11	1	55
Resource persons	0	0	0	3
Presented papers	0	0	0	2
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS ANNEXURE 13 ACTIVITIES	ANNEXURE	1	354
NCC ANNEXURE 16 ACTIVITIES	ANNEXURE	2	667
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
voices of men	Womens Development Cell	Gender Sensitization programme	5	145
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research	Faculty	DST WTI	365
Research	Faculty	DST WTI	365
Research	Faculty	SFAM	116
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
47.56	95.18

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBSYS	Fully	college edition	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	53512	7775156	1119	149067	54631	7924223
e-Books	97000	5900	0	0	97000	5900
Journals	81	171878	77	174131	158	346009
e-Journals	6000	5900	0	0	6000	5900
CD & Video	671	88654	3	0	674	88654
Others (specify)	180	0	11	0	191	0
Others (specify)	1884	0	0	0	1884	0
Others (specify)	42	4615	0	0	42	4615
Reference Books	8580	1647222	135	74797	8715	1722019
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	203	6	203	1	1	14	173	10	16

g									
Added	17	1	17	0	0	8	9	8	0
Total	220	7	220	1	1	22	182	18	16

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

18 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
46.79	43.14	47.56	95.19

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical Facilities:

- The Institute has centralized procedure of maintenance and repairs. The Infrastructure maintenance section ensures the timely and proper maintenance of the college Infrastructure.
- Our sister concern Sardar Patel College of Engineering on campus is available for consultation regarding all major building and structural repair and maintenance related works.
- For repair of furniture, maintenance of electrical works and plumbing the College has appointed a carpenter, an electrician and a plumber on call.
- Water filters, water coolers, air conditioners, fire extinguishers, are under an annual maintenance contract with private agencies.
- The garden is maintained with the help of a gardener employed on contract basis, with valuable inputs from staff of the botanical garden and the Botany department.
- Partial Outsourcing of housekeeping activities so that general levels of health and hygiene are maintained.
- Appointing a canteen committee to keep track of the hygiene and cleanliness of the canteen and also monitor quality, quantity and price of food served in the canteen.

Library: The library advisory committee is formed comprising of The Principal, Senior Faculty Members and the Librarian. The responsibilities of the committee are as follows:

- Library Committee lays down a sound Library Policies and Regulations.
- Makes budgetary provisions for procurement of books, periodicals and other reading materials.
- Discusses and advises suitable solutions to library related problems and issues.
- Inspects and reviews the library functions, facilities and services.
- Provides necessary guidance with regard to Library Infrastructure, Library Facilities and Library Services.
- It also helps in solving Library Staff related matters.
- Acts as an Internal Auditor as well as support system for overall development of the library.

ICT: The newly procured computers and their accessories are maintained on 1 or 3 years warranty period policy. Most of the Computers and their accessories are maintained on Annual Maintenance Contracts (AMC) by private agencies. A computer hardware technician is appointed on contractual basis. Apart from the AMC, lab assistants and attendants are appointed to maintain and manage all computer related matters. A periodic dusting and cleaning of computers are done by attendants and peons.

CRITERION V – STUDENT SUPPORT AND PROGRESSION**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	INSPIRE	2	160000
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	30

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Many Visited	484	36	Many Visited	35	10
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Department graduated from	Name of institution joined	Name of programme
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	enrolling into higher education				admitted to
2018	9	BA	Political Science	NA	PG in Politics, law and PhD
2018	263	B.Com	Accountancy	NA	PG
2018	28	B.Sc.	Biotechnology	NA	PG
2018	2	B.M.M.	B.M.M.	NA	PG
2018	66	B.Com	B.M.S	NA	PG
2018	7	B.Sc.	Botany	NA	PG
2018	15	B.Sc.	Chemistry	NA	PG
2018	177	B.Com	Commerce	NA	PG
2018	17	B.A.	Economics	NA	PG
2018	13	B.A.	English	NA	PG09, B.Ed04
2018	6	B.Sc.	I.T.	NA	PG
2018	1	B.A.	Hindi	NA	PG
2018	2	B.A.	History	NA	PG
2018	1	B.A.	Marathi	NA	PG
2018	15	B.Sc.	Microbiology	NA	PG
2018	3	B.Sc.	Physics	NA	PG
2018	7	B.A.	Psychology	NA	PG
2018	16	B.Sc.	Stats	NA	PG
2018	12	B.Sc.	Zoology	NA	PG06, DMLT04, B.Ed02
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	9
SET	1
Any Other	4
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
foot ball	intercollegiate	36
volley ball	intercollegiate	10
kabaddi	intercollegiate	23
chess	intercollegiate	5
basketball	intercollegiate	23
table tennis	intercollegiate	5

cricket	intercollegiate	16
judo	intercollegiate	2
tennis	intercollegiate	3
softball	intercollegiate	16
atheletics	intercollegiate	26
badminton	intercollegiate	10
weightlifting	intercollegiate	1
best physique	intercollegiate	1
wrestling	intercollegiate	2
power lifting	intercollegiate	1
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	All India Judo	National	1	0	TSC316	Kimaya Mhatre
2018	Inter Univeristy Football C hampionship	National	1	0	SC659	Sera Pimenta
2018	Gold Medal	National	1	0	SA207	Aastha Durgude
2018	100% Schol arship	Internatio nal	1	0	SA207	Aastha Durgude
2018	All India Univeristy Tournament , Latur	National	1	0	TC116	Mohit Parsekar
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is no Student Council as per the University regulations. however elections were conducted, from the nominated candidates and the elected candidates were then included in College Development Cell. There were two student representatives in IQAC, ICC and Grievance Cell.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

230000

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Academic plan is prepared before commencement of each term/ year . Faculty members suggest the subject/topic of their interest. Department workload and allocation of topics is carried out among the faculty members under the supervision of the Head of the department. faculty member from the department is appointed as class in charge for smooth functioning of academic and administrative work.The class Incharge closely monitors the progress of the students of allotted class. For science programs Incharge of practical, chemicals,instrument are appointed.Regular Departmental meetings are conducted for exchange of idea,knowledge ,viewpoints ,plan the departmental activities , consensus arrived and are implemented . Feedback and teachers opinion is taken to enhance departmental functioning. Training the Trainers Staff members who attended two day workshop on Flipped Learning organized by the college , trained the other faculty members and accordingly collaborative teaching methods were implemented by the trainee. Faculty members are deputed as convener, Members of various committees , class Incharge of class . Class Incharge are deputed for each year for academic, administrative , co curricular, cultural activities. field visits/Excursion/Industrial visit . Mentoring One staff member is Incharge of group students. Student are selected, trained as volunteers for department activities and programs organized by their department. Career Guidance lectures from the expert, industry are arranged to share ongoing trends in the respective domain area. As per instructions received from the authorities from time to time HOD of the department prepares the plan of execution, schedule meetings and achieve the objective.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College is affiliated to the university of Mumbai and every department follows the curriculum provided by the university. Staff members are the chairman, convenor, members of the Board of Studies of University of Mumbai Micro teaching by conducting Elocution, debate , essay writing Competition and by organizing academic study tour, syllabus workshop, exhibitions . Keeping in view the needs of the employment market the institute

organizes Placement, Summer training, internship in accredited research , Industrial visits . Live projects ,Case study,Group Discussion, Seminar initiate Team learning. Students are motivated to join Swayam courses to enable learning beyond the classroom.

Teaching and Learning

Regular assignments given to the students, Guest lectures engaged on application oriented topics. Students are taken for field visits Excursion, Industrial visit. to impart practical knowledge. Sessions are organised for Doubt solving, mentoring ,group activitypresentation, regular tests, question bank, Eresources, EBooks, revision , Team learning, . Micro Teaching via Power point presentation ,animation and 3D images, Maps and Charts, make concepts learning easy. . Innovative learning via Casestudy, Management games, Library activities,Group discussion, debates, Extempore, Flip classroom. Departmental feedback is obtained apart from IQAC. Faculty members are deputed to attend orientation, refresher and shortterm courses

Examination and Evaluation

Class Test are conducted periodically for students and department monitors the performance . Multiple choice based Online Internal test for few subjects Course wise Multiple question set are used for one session of internal examination for self financing programs. Remedial coaching is taken up with special focus on ATKT students. Students are oriented to the university exam paper writing skills and details . Assessment, moderation is conducted,completed at college level and results were declared. Examination related Grievances Redressal Mechanism is available to the students.

Research and Development

All faculties are keen in research and publication of academic contribution. Research aptitude is enhanced by motivating and encouraging Students and staff to attend, present papers at various state/national/ international level seminars/ workshops and conferences . Undergraduate and post graduate students participate in Research apart from their curriculum. Departments apply for various funding agencies like DBT, DST, UGC, Mumbai University for financial support for

research. Faculty members are encouraged to undertake research activities , minor research projects, enroll for M.Phil and Ph.D , use inhouse research facility at Bhavan's Research Centre. Live projects based on upcoming technology are carried out.

Library, ICT and Physical Infrastructure / Instrumentation

Central Library is the hub of college academic activities . Computerization of book catalogues makes search ,retrieval and maintenance of books easy. HOD submits the requisition for the reference books for respective subjects/courses, books for competitive examinations or books , which are beneficial for the students. Online use of Shodh Ganga, Shodh Gangotri, etc. are also recommended to the students. Computers are Upgraded, equipped with antivirus packages, new computers are purchased. LCD projectors ensure better understanding of the maps, charts, diagrams and concepts. · Separate instrumentation laboratory with sophisticated instruments for conducting routine practical and research for Science Programs.

Human Resource Management

Students are trained to be better democratic citizens. Students get exposure to Event management opportunity through Departmental Inter college , intracollege festival . The institute follows the selfappraisal method recommended by the university to evaluate Faculty members. Training session on flipped learning, advanced Excel are organized for faculty members. Feedback from stakeholder is a mechanism used to monitor, review performance. Management guides departments for best teaching practices. Departmental meetings are engaged for planning and execution of academic activities · Addon courses ,guest lecture from industry experts ,Internships help students get in sync with the industry demands

Industry Interaction / Collaboration

Bhavans Research Center is an extension to the Department of Microbiology that aims to bridge the gap between academia and industry.. Botany Department have international collaboration with institute of Plant Science and Biological Research Centre, Hungary. Add on courses were conducted in association with FINSTAT analytics to train students for statistical

	software. Guest lecture from industry like HDFC, ATOS, FIDES TECHNOLOGY, Internship is offered to students during with assistance from placement cell, department from organization like Skinzee Software Solution Pvt. Ltd, Fides technology for three months. Industrial Visits facilitates first hand knowledge of domain industry. Resource persons are invited for industryacademic interaction.
Admission of Students	As per the norms of the University of Mumbai.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Neha Sawant	Marathi Dept Sem	Not applicable	2500
2018	Dr.S.V. Raut	Workshop on revised Credit based Grading Semester system of TYBSC syllabus	Not applicable	1400
2018	Dr. U. A. Phatak	State Level One Week Training Program for IQAC Coordinators members	Not applicable	3000
2018	Dr. Ashok Patange	Multifunctional Advances Materials	Not applicable	3500
2018	Sumaiya Shaikh	SPSS software	Not applicable	1000
2018	Priya Yadav	SPSS software	Not applicable	1000
2018	Razia Engineer	Biofacet National Conference	Not applicable	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
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	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2019	NIL	NIL	01/05/2019	01/05/2019	0	0
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	28/01/2019	17/02/2019	21
Short Term Course	1	16/07/2018	22/07/2018	7
National Workshop	3	22/02/2019	23/02/2019	2
Faculty Development Programme	1	01/11/2018	05/11/2018	5
Refresher Programme	1	12/11/2018	02/12/2018	21
ShortTerm Course	2	07/02/2019	13/02/2019	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Credit cooperative society	Credit cooperative society	Student Group Insurance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External Audit for the financial year 1819 was conducted by Gandhi Lakhani Chartered accountants. They examined the books of accounts of our college for the year ended 31st March 2019 and certified the accounts are maintained regularly in accordance with the provisions of the act, and discrepancies if any in accounts were within the normal norms except for share of fees to be paid to Mumbai University due to nonreceipt of challan. Details of all the accounts and voucher shows true and correct on the basis of the information and explanation given to Auditor.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Amar Tea Pvt.Ltd.	250000	Infrastructure development
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	Academic Audit Committee
Administrative	No	NA	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NO

6.5.3 – Development programmes for support staff (at least three)

NO

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. RFID 2. Student Handbook 3. Academic Diary

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	A workshop on basic and advanced excel was conducted.	23/03/2019	23/03/2019	23/03/2019	35
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

Voices of men performed by Mr. Ben Atherton Zeman	15/01/2019	15/01/2019	127	18
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	Yes	3
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	5
Any other similar facility	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	5	15/11/2018	93	Each One Teach One	Teaching	40
2019	0	5	03/02/2019	10	Road Safety Awareness	Road Safety Awareness	112
2018	0	3	15/09/2018	3	Beach Cleaning	Cleanlines	72
2018	0	1	14/07/2018	1	Menstrual Hygiene seminar	Women Empowerment	11
2018	0	1	08/08/2018	1	Self Defence	Women Empowerment	17
2018	0	3	02/09/2018	1	Beti Bachao Beti Padhao	Women Empowerment	60
2018	0	1	20/10/2018	1	A Walk for Breast Cancer	Women Empowerment	42

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Infomate	01/06/2018	The Infomate prescribes a Code of Conduct for the family of Bhavanites which includes Prohibition on smoking, chewing tobacco or eating pan, dress code, use of gadgets like mobile phones and portable music players, etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Constitution Day	26/11/2018	26/11/2018	155
voter Day	25/01/2019	25/01/2019	143
voices of men Ben Atherton zeman	15/01/2019	15/01/2019	145
Vanmahotsav	06/07/2018	06/07/2018	155

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Van Mahotsav, Cleaning campus as part of Swatch Bharat Abhiyaan, Enotes, less use of paper, use of dust free chalks

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Vanamahotsava : Vanamahotsava is celebrated, jointly with other institutions on campus and tree plantation drive is undertaken as a sense of tribute to our founder father -Kulapati Dr. K. M. Munshiji, who has been the progenitor of the concept of Vanamahotsava for the Nation. Thus Vanamahotsava is celebrated every year and our green campus is a testimony to its success. Bharatiya Vidya Bhavan's motto is Vasudhaiva Kutumbakam. The College realizes that the womenfolk of nonteaching employees of the College need special attention. We in the College are aware of the value of the College campus - which in fact is a green oasis in a concrete jungle that Mumbai city has become. To ensure that the campus remains green and vibrant, every year Vanamahotsava is celebrated, sometimes jointly with other institutions on campus and tree plantation drive is undertaken. In fact it is with a sense of tribute to the founder father - Kulapati Dr. K. M. Munshiji who has been the progenitor of the concept of Vanamahotsava for the Nation that the tree plantation is carried out like a 'Mahotsava'. The event is one more effort of the College to inculcate love of nature, particularly in the minds of the students thereby raising generations of sentinels who will care for nature and our earth. The College celebrates Vanamahotsav by planting trees which are indigenous to our geographical location. Students are sensitised towards green neighbourhood by planting new saplings taking care of them. Rare medicinal plants are identified, labeled and taken care of. Gardeners are employed to take care and maintain the green cover on campus. Children of neighboring schools are brought on campus encouraged to learn more about rare and useful trees. The success of this program has bestowed one of the College faculties with the 'Green Teacher' award for the efforts towards nature conservation.

2. Womens Development Cell : Women's Development Cell Voice of Men By Ben Atherton Zeman a performance organized by Women's Development Cell College in collaboration with MAVA on 15th Jan 2019.

The performance of Mr. Zeman very impact fully brought out the role of men in social situations where women are subjugated. The Women's Development Cell of College, every year conducts programmes to create awareness about gender issues, and gender sensitivity. A large number of students actively participate in the programmes and take an oath about being responsible members of the society and practicing gender equity 3. The Political Science Association conducts election awareness campaigns by holding mock elections for electing the office bearers of the Political Science Association. The election is not limited to the political Science Department and all staff and students of the college can vote. As the elections are held as per the standard norms students become aware about the procedures, technicalities of conduct of elections.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://bhavans.ac.in/?page_id=5833

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Student Mentoring : The activity is aimed at ensuring holistic development of the students. The teacher mentors attend to the academic, psychological and other needs and concerns of the students. Each teacher mentor is assigned the students from the classes in which they engage lectures. The teacher mentor is expected to conduct meetings with the allocated students, maintain the progressive record of their academics and other concerns of the students.

Provide the weblink of the institution

http://bhavans.ac.in/?page_id=11602

8.Future Plans of Actions for Next Academic Year

The college shall apply for the Best College Award conferred by the University of Mumbai. The college shall apply for the award of Autonomous status. In view of this, the departments will be encouraged to reframe the syllabi of their respective subjects, reframe the examination and evaluation system. Departments will be encouraged to start Add On, Value added, Remedial and Bridge courses as per the requirement. Departments shall be encouraged to make linkages with outside agencies and work out internship programmes for students with NGO's and other organizations. English Language Lab shall be set up. Commerce lab shall be set up. Smart classroom to be set up. To create a Healthcare Center in the college with a tieup with BSESMG Hospital, Andheri West.